

# External Devices

## User Guide

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## Product notice

This user guide describes features that are common to most models. Some features may not be available on your computer.



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# Table of contents

## Using a USB device

Connecting a USB device .....	2
Stopping and removing a USB device .....	2

Index .....	3
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# Using a USB device

Universal Serial Bus (USB) is a hardware interface that can be used to connect an optional external device, such as a USB keyboard, mouse, drive, printer, scanner, or hub. Devices can be connected to the computer or an optional docking device.

Some USB devices may require additional support software, which is usually included with the device. For more information about device-specific software, refer to the manufacturer's instructions.

Depending on the model, the computer may have up to 2 USB ports, which support USB 1.0, USB 1.1, and USB 2.0 devices. An optional docking device or USB hub provides additional USB ports that can be used with the computer.

## Connecting a USB device

△ **CAUTION:** To prevent damage to a USB connector, use minimal force to connect a USB device.

- ▲ To connect a USB device to the computer, connect the USB cable for the device to the USB port.



You will hear a sound when the device has been detected.

📄 **NOTE:** The first time you connect a USB device, the “Installing device driver software” message is displayed in the notification area, at the far right of the taskbar.

## Stopping and removing a USB device

△ **CAUTION:** To prevent loss of information or an unresponsive system, stop the USB device before removing it.

**CAUTION:** To prevent damage to a USB connector, do not pull on the cable to remove the USB device.

1. Double-click the **Safely Remove Hardware** icon in the notification area, at the far right of the taskbar.

📄 **NOTE:** To display the Safely Remove Hardware icon, click the **Show Hidden Icons** icon (< or <<) in the notification area.

2. Click the name of the device in the list.

📄 **NOTE:** If the USB device is not listed, you do not have to stop the device before you remove it.

3. Click **Stop**, and then click **OK**.
4. Remove the device.

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# Index

## C

cables

USB 2

## H

hubs 1

## P

ports

USB 1

## U

USB cable, connecting 2

USB devices

connecting 2

description 1

removing 2

stopping 2

USB hubs 1

USB ports, identifying 1

